2373 4978 Clerk - back office (m/f/d) TIMEPARTNER - the way it works!  
As one of the top 5 personnel service providers in Germany, which also operates nationally, TIMEPARTNER offers much more than just planning security.  
For our customer, based in Viernheim, we are looking for a clerk in the office (m/f/d) as soon as possible.  
Become part of TIMEPARTNER and apply today!  
  
Benefits we offer  
  
- A long-term employment relationship  
- Performance-based payment  
- Varied tasks in interesting areas and industries  
- Tariff wage according to iGZ-DGB tariff  
- Payment of holiday and Christmas bonuses  
- Free health check by our company medical center  
- Provision of work clothes  
- Personal care  
  
  
your area of ​​responsibility  
  
- Offer tracking and price negotiation with customers in coordination with the field service  
- Inquiry processing, independent pricing and submission of offers within the framework of the price specification  
- Order entry and processing, processing of inquiries and orders  
- Passing on all important information from the customer to the field service and the sales management  
- Coordination and monitoring of projects as needed  
- Processing of complaints  
  
  
your qualifications  
  
- Completed commercial training with industry experience in sales and distribution; alternatively technical training with additional qualification  
- Good MS Office and ERP skills  
- Structured way of working and good organizational skills  
- Independent working style/ability to work in a team  
- Excellent communication skills and customer orientation  
- Flexibility and commitment  
  
  
Contact  
Have we made you curious? Then we look forward to receiving your application documents and will be happy to answer your questions from Monday to Friday between 8 a.m. and 5 p.m.  
TimePartner Personalmanagement GmbHErzbergerstrasse 1968165 Mannheim  
[placeholder-contact-salutation]Hülya Omurca+49 621 178268-0 application.mannheim@timepartner.com  
You can find out more about TIMEPARTNER and other jobs at: www.timepartner.com  
We look forward to getting to know you!  
  
About TIME PARTNER  
TIMEPARTNER is a successful personnel service provider and is one of the top 5 personnel service providers in Germany. Our team is looking for motivated and committed employees for well-known companies at over 180 locations regionally and nationally.  
We offer exciting jobs with attractive pay, good career prospects and the option to be taken on. Clerk - Logistics None 2023-03-07 15:55:24.891000